



FILE FOR RECORD IN
BOWIE COUNTY, TEXAS
CASA PETTY, COUNTY CLERK
2022 SEP 20 AM 11:08

**BOWIE COUNTY
JUVENILE PROBATION DEPARTMENT**

Job Title: Juvenile Probation Officer

QUALIFICATION/EXPERIENCE REQUIREMENTS:

A bachelor's degree from an accredited college.
Be at least 21 years of age.
Be of good moral character.
Have no disqualifying criminal history.
Possess a valid driver's license.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Prepare recommendations to the court.
Provide the court with written social history reports.
Act as the primary supervising officer for court ordered and deferred prosecution cases.
Develop and implement case plans.
Conduct intake interviews and preliminary investigations.
Make detention and release decisions as authorized by the Texas Family Code.
Conduct field visits.
Visit with youth in residential placement facilities.
On call rotation subject to weekends and holidays.

This job description is not necessarily an exhaustive list of all duties and responsibilities. The essential duties, functions, and responsibilities may vary by the specific tasks assigned to the position by the Chief Juvenile Probation Officer.

SALARY BASED ON EXPERIENCE

Please send all resumes to the:

**Bowie County Juvenile Probation Department
601B Main Street
Texarkana, Texas 75501
Email resume to: misty.moody@txkusa.org**