

2019 OCT 31 PM 4:09

COUNTY OF BOWIE

Bi-State Justice Center
100 North State Line Avenue
Texarkana, Texas 75501

Bowie County Courthouse
710 James Bowie Dr.
New Boston, Texas 75570



Job Vacancy: Custodian

Location: Bowie County Courthouse • 710 James Bowie Drive • New Boston, Texas 75570

Salary: Commensurate with experience

Closing date: Until filled

Duties:

- Ensure facilities are clean and attended to daily
- Wash and sanitize bathroom facilities daily and as needed
- Sweep, mop and vacuum floors
- Dust surfaces, wipe mirrors and windows
- Restock disposable paper products and remove trash from offices
- Other duties as assigned

Qualifications:

- Experience in custodial work preferred
- Knowledge of use of cleaning equipment and supplies
- Attention to detail
- Good physical condition and strength
- High school diploma or equivalent preferred but not required

How To Apply: Contact the Bowie County Payroll Office at 903-628-6830 or email paige.brock@txkusa.org