

BOWIE COUNTY PUBLIC DEFENDER'S OFFICE

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424 West Broad Street
TEXARKANA, TX 75501
Tel: 903 792-2012
Fax: 903 792-2065

Chief Public Defender
Rick C. Shumaker



JOB DESCRIPTION

WORKING TITLE: **Assistant Public Defender - Available October 1, 2019**

This position provides a full range of legal services to indigent defendants in the assigned felony, misdemeanor or juvenile cases in Bowie County. Assists in the daily operation of the Public Defender's Office. Responsibility will be determined upon previous experience but will include felony and misdemeanor case load.. Ability to prepare legal documents and pleadings. Other duties assigned by the Chief Public Defender. Primarily misdemeanor responsibility.

EDUCATIONAL REQUIREMENTS

1. Juris Doctor or equivalent
2. Current active membership in the State Bar of Texas and in good standing with State Bar of Texas.

SALARY RANGE

Minimum of \$60,000/year plus benefits set forth below.

OTHER BENEFITS

Paid medical/health insurance; Texas County and District Retirement Program
Two (2) weeks paid vacation - Three (3) weeks after ten (10) years
Ten (10) days paid sick leave; Currently 12 days paid holidays
\$300.00 Monthly Travel Allowance/\$50.00 Cell phone reimbursement
Paid Yearly State Bar of Texas Dues and yearly Criminal Law Seminar

To submit a resume for this position, please mail resume to following address or email:

Rick C. Shumaker, Chief Public Defender
424 West Broad Street
Texarkana, Texas 75501

E Mail: Rick.Shumaker@txkusa.org

All replies strictly confidential.