



710 James Bowie Drive
New Boston, Texas 75570

PAT MCCOY
ELECTIONS ADMINISTRATOR

903-628-6809
903-628-6811 fax

Bowie County Elections Best Practices Action Plan

Re: COVID-19 Best Practices
effective May 1, 2020

To help minimize the risk of exposure for the Election workers and voters of Bowie County, the Bowie County Elections team provides the following Best Practices Action Plan. It will be effective Friday May 1, 2020 and continue until modified or rescinded.

Best Practices Action Plan for Elections

1. **Required identification, voting procedures, and voter registration policies will apply. This will not change.**
2. Each election worker will be provided with protective gloves and mask that are can be worn during polling hours. Election workers are encouraged to wash their hands frequently. Election workers **must** always wear a mask when they are in the voting location.
3. While the State of Texas mandates state that we cannot compel a voter to wear a mask, we can strongly encourage them to. At the discretion of the Presiding Judge the voter may also take them to the front of the line and usher them through the voting process as quickly as possible.
4. Hand sanitizer will be provided for both the voter & election staff at every location open for voting.
5. There will be a limited number of handouts- (sample ballots only).
6. Tables, doorknobs, doors, and all high contact surfaces will be sanitized hourly.
7. No public restrooms will be available at our voting locations (if the location normally has public restrooms available, we will provide signs denying access while in use for elections).
8. Disinfecting supplies will be provided, and machines/polling booths will be cleaned after each use.
9. All election staff and voters will be required to maintain social distancing between each person(s) during polling hours.
10. Early Voting and Provisional Ballot Board procedures will be supplied directly to the board and will closely mirror the above requirements.

Please feel free to contact me with any questions or further concerns,

Pat B. McCoy
Bowie County Elections Administrator



Health Guidelines for Voting in Person

Practice social distancing

While you wait for your turn, make sure you maintain the 6 ft. social distance from the person in front of you. The polling location floor will be marked with tape to help the flow of voters, while still allowing enough space between each voter.

Wear a mask or face cover

It is not a requirement, and we cannot enforce it, but it certainly makes everyone feel more comfortable if your allergies kick in. Just remember, the Election Judge/Clerk still needs to see your face when you show your ID.

Scrub in and out

Wash your hands or use hand sanitizer before entering voting area. Before arriving please **use minimal amounts of hand sanitizer as the alcohol in the hand sanitizer will damage your ballot and make in unreadable.** After scanning your ballot or placing your ballot in the ballot box, hand sanitizer will be provided as you leave the voting location. Please use some on the way out.