

Frequently Asked Questions

How many copies of the document to be filed must I send?

You will need to send the original document and as many copies as are needed for service and/or to be returned to you.

What are your office hours?

Our office hours are from 8am to 5pm, Monday through Friday.

How much is the jury fee?

The jury fee is \$22.00 for suits filed in the County Court at Law and \$30.00 in the District Courts.

Do you provide legal documents for Pro Se divorce litigants?

We do not provide legal documents of any kind. Divorce “kits” may be purchased at local bookstores. Another source for the legal documents would be the public library. Directives in divorce “kits” are not binding on the Clerk and documents are not processed in accordance with any rules or instructions other than the governing laws of the State of Texas.

Do you answer legal questions concerning court proceedings?

The District Clerk, Deputy Clerks, the Court Coordinator and the Judges' Secretary are prohibited from giving advice, answering legal questions or giving instructions with regard to divorce or any other Court proceedings. They cannot answer questions you may have about correctness of papers you wish to file or procedures to obtain a Court decision.

What is the fee for obtaining a copy of a court document?

The District Clerk's office charges \$1 per page and an additional \$1 to certify each document.

How do I obtain a copy of a court document?

Payment is required before copies can be released. You may pay for copies by check or money order through the mail, or in person at the District Clerk's office. Payment may also be made through the Western Union link on our website. Please include the purpose of the payment along with a cause number and contact information with the payment.

What is your physical address?

710 James Bowie Drive
New Boston, TX 75570